

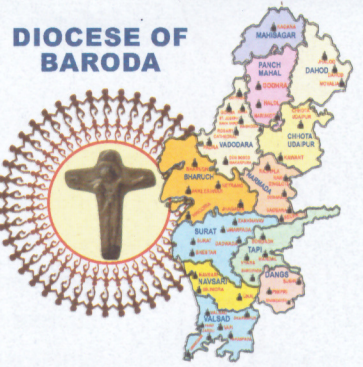
DIOCESE OF BARODA

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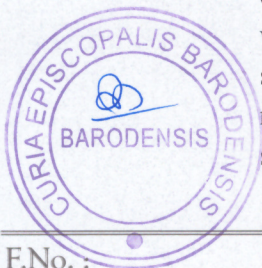
CIRCULAR XXIII DIOCESE OF BARODA

OFFERINGS GIVEN FOR THE CELEBRATION OF THE HOLY MASS

(Cf. Can. 945-958, Mos Iugiter)

“The faithful, desiring in a religious and ecclesial spirit to participate more intimately in the Eucharistic sacrifice, add to it a form of sacrifice of their own by which they contribute in a particular way to the needs of the Church and especially to the sustenance of her ministers”. (*Motu Proprio Firme in Traditione*)

1. Offering for the celebration of Holy Mass in the Diocese of Baroda is Rs. 50.
2. A priest who celebrates more than one mass a day may retain the stipend for only one Mass, except on Christmas Day.
3. Stipend collected by priests for bination and trination Masses are to be used for the purpose of the parish sustenance.
4. Every single 'Mass Intention' has to be celebrated separately i.e. for Each Mass apply only one intention only.
5. However, if at all **many intentions are received for one Mass**, these intentions may be applied as “**COLLECTIVE INTENTIONS**” through a Box or Pluri-Intention mass.
6. “**Collective intention**” masses are to be limited to **two times a week only** in the same place. Parishioners must be informed **clearly and well in advance** about the day and time of these Masses.
7. There are two ways of celebrating masses with “**collective intention**”:
 - 7.1 **PLURI-INTENTION**: Each intention is offered at the rate of the stipend prescribed in the diocese. All intentions offered will be at one Mass only which is clearly announced to the parishioners as the Pluri Intention Mass. Every single intention is compulsorily announced at this mass.
 - 7.2 **BOX-INTENTION**: A Box is placed where it is easily visible to all and where any individual can put in his/her intention with an amount however big or small or even no money at all. These intentions will be celebrated at one Mass which is clearly announced as the Box Intention Mass. These intentions need not be announced before the Mass.
 - 7.3 A parish may have only two pluri-intention masses or two box intention masses or one pluri-intention and one box intention mass **per week**.
 - 7.4 Whether pluri or box-intention, the celebrant retains only one mass stipend. The other amounts go towards the sustenance of the parish.
8. If however people offer masses without stating any particular day or time for the mass, each of these intentions is to be offered later by the priests in the parish when there are Masses without intentions or to be distributed to parishes who do not have mass intentions or to be sent to the office of the Financial Administrator of the Diocese along with the full stipend received for those Holy Masses, who in turn distributes those intentions along with the stipend to other priests for fulfilment.

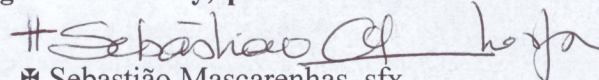


9. It is strongly recommended to give a receipt for every mass intention given in the office. Box-intention collections are to be counted in the presence of another person. Each person does not get a receipt for box intention masses.
10. All parish priests and rectors of churches and shrines are to maintain a Mass Diary noting the number of holy Masses, intentions, stipends received for each holy Mass and the manner in which the Mass intentions are fulfilled (cfr. can. 958 § 1 CIC). A record of the binations and trinations transferred to the parish sustenance account is also to be maintained. A format is attached. The Diary is subject to be checked by the Bishop.
11. All priests involved in pastoral ministry are to maintain a personal Mass diary regarding the receipts and fulfilment of Mass intentions (cfr. can. 955 §§ 3 and 4 CIC). The diary is subject to be checked by the Diocesan Bishop.

OBLIGATORY APPLICATION OF MASS INTENTIONS

12. All parish priests are obliged to apply one Mass for the people (*Missa pro populo*) entrusted to their care every Sunday and on the two holy days of obligation (cfr. can. 534 § 1 CIC) – Solemnity of the Assumption of Our Lady (August 15) and the Nativity of Our Lord (December 25).
13. If a second Mass is offered by the parish priest on the days mentioned above (see 12 above) he can take the stipend of the binated Mass for himself. However, if a third Mass is offered, the stipend of the same should be used for the parish sustenance (see No 3 above). Nevertheless, the priest is permitted to keep the stipend he received for the third Mass on Christmas day.
14. Every year in the month of November, all diocesan priests are obliged to apply three Holy Masses for the repose of the souls of all the deceased priests of the Diocese. This obligation may be fulfilled even by offering binated Masses; they are to be recorded in the Mass Diary of the priests.
13. For Diocesan Priests or Parish Priests or Assistant Parish Priests: In case of mass stipends received personally from abroad, it would not be proper to celebrate these masses in place of intentions given by the parishioners. Even otherwise, in the spirit of the missionary diocese, excess money of intentions should be considered as part of parish sustenance and not as personal money.

This circular becomes into effect from 1st April 2024. Being a sacred duty, please follow it without exceptions.


 ✠ Sebastião Mascarenhas, sfx
 Bishop of Baroda

MONTHLY MASS RECORD

Sr No.	Intention of Mass	Offered by	Amount	Cel by	On	Type of Celebration: 1. Intention celebrated as first mass 2. Collective 3. Bination 4. Trination 5. given to other parishes	Amount Transferred to Parish Sustenance: Collective Mass, Bination, Trination, Excess (if people give more than Rs 50)	Amt to other parishes or priests	Am to individual priests of the parish
End of the month totals			Total	00.00		Totals	00.00	00.00	00.00